

February 11, 2019

The regular monthly meeting was held on Monday, February 11, 2019 in the Council Chambers on Dunne Ave. The meeting started at 7:00 pm.

Present: Mayor Wayne Marshall; Council: Frank Russell, Sam Welch, Dan Matthews, Julie Nash, John Carter Parks, and Vince Savona; Maintenance Supervisor Danny Siegert; Police Chief Keith Greer and Officer Kelsie Wood; and Clerk Letitia Greer.

Visitors: Marilyn Wohlrab, Beth McHenry, Ernie Swisher, Shirley Johnson, Rick Bull, Jerry McCorkle, Kay Lewis, Henry Nicholson

Mayor Marshall opened the meeting and Councilman Welch led the Invocation and Pledge of Allegiance.

Mayor Marshall recognized the visitors who wished to speak.

Shirley Johnson asked if the town would be willing to cover the cost of the Town of Parksley brochures and Jerry C. Burkhead War Memorial service programs on Memorial Day. Costs last year were \$658 for 5000 town brochures and \$350 for Memorial programs. There are also distribution charges of \$240.

Shirley Johnson asked if the town was still interested in the Vietnam Traveling Memorial Wall. Councilman Russell stated that he would look into it.

*Councilwoman Nash made the motion to approve the previous month's minutes. Motion was 2nd by Councilman Parks. Ayes - Russell, Welch, Nash, Savona, Matthews, Parks. No - none. Motion passed unanimously.*

*Councilwoman Nash made the motion to pay the bills. Motion was 2nd by Councilman Parks. Ayes - Russell, Welch, Nash, Parks, Savona, Matthews. No - none. Motion passed unanimously.*

Unfinished Business

Councilman Russell stated that Bullfeathers quoted \$3500 to update the PA system in town. The price quote is worst-case scenario.

Council Updates

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Councilman Russell stated that the town needs a few new street lights. They are not included in the grant budget. Maintenance Supervisor Siegert stated that we have a few currently available to be installed.

Councilman Russell stated that, per VDH, the old hotel located at 24316 Cooke Street cannot be connected to the town's sewage system until we have consistently compliant test results. Maintenance Supervisor Siegert stated that the bacteria needed to be compliant were reduced by a business using Drano and a different business caused the same issue last winter. He stated that the sewage contracts state that harsh chemicals cannot be used and properties can be disconnected as a result. Clerk Greer will send certified letters to property owners with copies of the signed sewage contracts.

Councilman Russell spoke to the owner of 18491 Dunne Ave regarding the loose bricks on the side of the building as well as participation in the Facade Improvement Program. The owner stated he could not afford to participate. Councilman Matthews stated that the owner told Curt Smith of ANPDC that he was not interested in the matching funds from the FIP and does not know who owns the layer of bricks that are in disrepair.

Councilman Russell stated that holes in the parking lot need to be fixed when we have dry weather.

Councilman Russell stated that he had received compliments on how helpful and nice Chief Greer is.

Councilman Welch had no updates.

Councilman Parks spoke to Mike Tolbert, Superintendent of Accomack County Public Schools, about installing a fire hydrant at Metompkin Elementary School with Aid to Locality Funds if there are any remaining after the hydrants located in town are replaced and/or repaired.

Councilman Parks stated that he and Maintenance Supervisor Siegert will meet with Beauchamp Construction in late February/early March to discuss pricing for hydrant installation.

Councilwoman Nash stated that Henry Nicholson would build a stage for the town if the town will provide the materials. The materials will cost less than renting a stage.

Councilwoman Nash would like to have a Miss Golden Spike competition on June 15, 2019.

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Councilwoman Nash stated that the video on the town's Facebook reached 18,400 people and was shared 228 times. She will make a second video since the first was so successful.

Councilwoman Nash would like to have the Golden Spike Festival on October 5, 2019. She would like to cut out the carriage and pony rides. Instead, she would like to have hay rides as well as train rides. She would also like to eliminate the HM Johnson band and have the less expensive bands play longer. The car show and carnival rides will not cost the town. She would like to include more craft vendors and offer casino games for prizes. Councilwoman Nash would like to have a zip line this year, the cost is \$3000, but we would charge \$10 per ride. Councilman Russell stated that the carnival rides should bring in approximately \$1000. Councilwoman Nash stated the town needs to decide tonight whether or not to hold the Golden Spike Railroad Festival again this year. Councilman Russell stated we could charge \$1 per person for admission. Councilwoman Nash would like a budget of \$8000 for the festival, including \$3000 for the zip line.

Councilwoman Nash would like to pursue a one year advertising contract with WESR. Councilman Russell will get a quote.

Councilman Matthews stated that 18 out of 27 businesses eligible for Facade Improvement Program monies have signed commitment letters. The second and final public hearing will be March 11, 2019 at the regular monthly council meeting.

Councilman Matthews stated that the proposed pedestrian walkway can be included in the grant application and will be ADA compliant.

Councilman Matthews stated that the proposed band shell is the largest expense and the committee has saved more parking spaces. The grant committee is soliciting letters of support from the community; they are due March 1.

Councilman Matthews stated that any town employees and council members who own FIP fund eligible property will have to sign a letter of understanding that states grant funds will be allocated to them last if there is a shortage of funds.

Councilman Matthews stated that the grant committee is seeking letters of support from community members. They need to be received by March 1, 2019.

Councilman Matthews proposed changes to two ordinances and creation of one new ordinance.

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Councilman Matthews stated he had researched Municode, a company used by Accomack County, to codify and post ordinances online. He stated he would get more information to Clerk Greer.

Councilman Savona stated that Parksley Volunteer Fire Company had responded to 25 fire calls and 125 EMS calls in the month of January per the fire chief.

Police Chief Greer stated that the police department needs to change software providers to keep state 599 funding. The new software would be provided by Southern Software at an initial cost of \$13250, which is \$10,000 less than the initial cost of the software the police department is currently using. Current software will be obsolete by July so the new software needs to be in place by then.

Maintenance Supervisor Siegert stated he needs four new dumpsters due to the age and condition of the dumpsters currently being used for commercial trash. He received a quote for the dumpsters, including delivery, from Mid-Atlantic Waste Systems of \$3950.

Clerk Greer stated that there were 587 completed DMV transactions in December. She is still waiting on January numbers.

Councilwoman Nash stated that B Farley would like the pickle ball courts completed by this spring. Councilwoman Nash has a volunteer to do the work, including maintenance needed on the tennis courts. Materials cost is \$2552.

Councilman Russell stated that County Supervisor P Muhly would be willing to help sell tickets for a gun to be raffled off at the Golden Spike Railroad Festival and we need to start selling them early. Councilman Russell is checking on selling those raffle tickets at PVFC's Boat and Bucks Giveaway this year.

New Business -

*Councilman Matthews made the motion to amend ordinance 15.1-11 to change "after reasonable notice" to "after fifteen (15) days." Motion was 2nd by Councilwoman Nash. Ayes - Russell, Welch, Nash, Parks, Savona, Matthews. No - none. Motion passed unanimously.*

*Councilman Matthews made the motion to amend Parksley Zoning Ordinance Section VII-5 Restoration to change "twelve (12) months" and "twenty-four (24) months" to "three (3) months" and*

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"twelve (12) months." Motion was 2nd by Councilwoman Nash. Ayes - Russell, Welch, Nash, Parks, Savona, Matthews. No - none. Motion passed unanimously.

Councilman Matthews made the motion to adopt new Ordinance 19-1 Regarding the Requirement of Property Owners to Maintain the Appearance and Structural Integrity of All Buildings within the Town of Parksley. Motion was 2nd by Councilman Savona. Ayes - Russell, Welch, Nash, Parks, Savona, Matthews. No - none. Motion passed unanimously.

Councilman Russell made the motion to pay \$900 for Town of Parksley brochures (printing and distribution). Motion was 2nd by Councilwoman Nash. Ayes - Russell, Welch, Nash, Parks, Savona, Matthews. No - none. Motion passed unanimously.

Councilman Russell made the motion to pay \$350 for programs for the Memorial Day Service. Motion was 2nd by Councilwoman Nash. Ayes - Russell, Welch, Nash, Parks, Savona, Matthews. No - none. Motion passed unanimously.

Councilwoman Nash made the motion to pay \$3950 for 4 new dumpsters. Motion was 2nd by Councilman Savona. Ayes - Russell, Welch, Nash, Parks, Savona, Matthews. No - none. Motion passed unanimously.

Councilman Welch made the motion to pay the full amount of \$13250 for new police software by Southern Software. Motion was 2nd by Councilman Parks. Ayes - Russell, Welch, Nash, Parks, Savona, Matthews. No - none. Motion passed unanimously.

Councilman Savona made the motion to pay \$2552 to make a pickle ball court and fix the tennis court. Motion was 2nd by Councilman Matthews. Ayes - Russell, Welch, Nash, Parks, Savona, Matthews. No - none. Motion passed unanimously.

Councilman Russell made the motion to hold the 2nd annual Golden Spike Railroad Festival on October 5, 2019. Motion was 2nd by Councilwoman Nash. Ayes - Russell, Welch, Nash, Parks, Savona, Matthews. No - none. Motion passed unanimously.

Councilman Russell made the motion to go into Executive Session for personnel matters. Motion was 2nd by Councilman Matthews. Ayes - Russell, Welch, Nash, Savona, Parks, Matthews. No - none. Motion passed unanimously.

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WHEREAS, the Parksley Town Council has convened an Executive Session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711(A) of the code of Virginia requires a certification by this Town Council that such closed meeting was conducted in conformity with Virginia Law;

NOW, THEREFORE, BE IT RESOLVED, that the Parksley Town Council hereby certifies that to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the Executive Session to which this certification resolution applies, and only such public business matters as were identified in the motion convening the Executive Session were heard, discussed or considered by the Town Council.

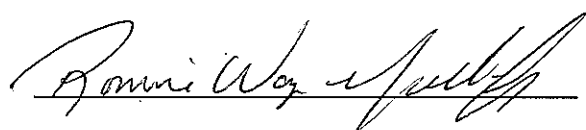
*Councilman Russell made the motion to go back into regular session. Motion was 2nd by Councilman Parks. Ayes - Russell, Welch, Nash, Parks, Savona, Matthews. No - none. Motion passed unanimously.*

*Councilman Russell made the motion to adjourn. Motion was 2nd by Councilman Parks. Ayes - Russell, Welch, Nash, Savona, Parks, Matthews. No - none. Motion passed unanimously.*

Meeting adjourned at 9:40.



Clerk



Mayor