

AN ORDINANCE TO PROVIDE FOR THE ASSIGNMENT OF NAMES TO STREETS AND  
ROADS IN ACCOMACK COUNTY AND THE POSTING OF  
STREET SIGNS AND BUILDING NUMBERS.

WHEREAS, the establishment of an Enhanced 9-1-1 emergency telephone system in Accomack County has been approved by the Accomack County Board of Supervisors to become effective in 1991; and

WHEREAS, the establishment of such system requires the assignment of names to all streets and roads in the county, the assignment of building numbers to all buildings having telephones and/or occupancies, and the erection of appropriate street signs at intersections; and

WHEREAS, elected officials, committees, and staff have recommended the adoption of names for streets and roads after receiving public input during a duly advertised public hearing and otherwise; and

WHEREAS, a professional consultant experienced in comprehensive addressing has been employed to map streets and roads in Accomack County and to assign building numbers to buildings in said County,  
NOW, THEREFORE, BE IT ORDAINED:

SECTION 1. The "ACCOMACK COUNTY ROAD NAME INDEX" on file in the office of the County Administrator is hereby adopted as the official listing of names for streets and roads in Accomack County and such streets and roads are hereby assigned the names listed therein. As used in this ordinance, the terms "street" and "road" shall have the same meaning and shall also include avenues, boulevards, highways, lanes, ways, and similar street types..PG

SECTION 2. The County Administrator, or his duly authorized agent, is hereby authorized to assign names to any public or private road or street in the County which provides access to two or more occupied buildings.

SECTION 3. The County Administrator, or his duly authorized agent, is hereby authorized to negotiate with residents along streets or roads bearing duplicate or confusingly similar names in the County and to change the names of such roads or streets to eliminate such duplications.

SECTION 4. No street or road within the County shall be assigned a name on a subdivision plat or otherwise until such name is registered with the County Administrator or his duly authorized agent, approved, and added to the "Accomack County Road Name Index." The County Administrator shall have authority to refuse registration of any name already in use, confusingly similar to a name already registered, or deemed confusing for purposes of emergency response.

SECTION 5. No street or road name currently shown on a subdivision plat filed with the County or otherwise shall be implemented by a subdivision owner until such name has been registered with the County Administrator or his duly authorized agent, approved and added to the "Accomack County Road Name Index," provided, however, that this section shall not apply to any road or street presently constructed on which street signs have been placed prior to the effective date of this ordinance. The County Administrator shall have the right to refuse registration of any name already in use, confusingly similar to a name already registered, or deemed confusing for purposes of emergency response.

SECTION 6. All new street signs erected within Accomack County shall be in conformance with the specifications of this section, unless a variance is granted by the Virginia Department of Transportation, the Eastern Shore of Virginia 9-1-1 Commission, or the Accomack County Board of Supervisors. The minimum height of each sign blank shall be six (6) inches with four (4) inch Series C letters for the street name and two (2) inch Series C letters for the suffix street type abbreviation, except that the minimum height of each sign blank at intersections of State-maintained highways with U. S. 13, hereinafter known as Lankford Highway, shall be nine (9) inches with six (6) inch Series C letters for the street name and three (3) inch Series C letters for the suffix street type abbreviation. The maximum length of each sign blank shall be fifty-four (54) inches; where the length of a street name will not fit the specified size sign blank, the lettering may be reduced by one (1) inch and to a Series B letter if necessary. The finish of all signs shall be either engineering grade or high intensity reflective sheeting. Signs at intersections of public roads or streets, subdivision streets, and streets which may become eligible for acceptance as a State-maintained road shall be green with white lettering. Signs for private roads or driveways assigned names under this ordinance shall be brown with white letters. Unless otherwise approved by the County Administrator or his authorized agent, signs at intersections of public and subdivision roads shall be mounted atop 2 3/8" galvanized pipes or galvanized U-channel posts with the signs appearing at a height of not less than nine (9) feet above grade. Signs for private roads or driveways may be optionally mounted on the side of a four (4) inch by four (4) inch wood posts at a height of not less than seven (7) feet above grade. Noth-

ing herein shall be interpreted to apply to signs posted by the .PGVirginia Department of Transportation in conformance with its specifications.

SECTION 7. The County Administrator is hereby authorized to direct the placement of street signs at intersections within the County, the initial costs of such signs to be appropriated from 9-1-1 telephone taxes as approved by the Eastern Shore of Virginia 9-1-1 Commission or from other sources as negotiated by the County or Commission.

SECTION 8. The owner of any subdivision or other development shall erect or cause to be erected street signs in conformance with this ordinance at any and all intersections within such subdivision or development upon the construction of any street on or after the effective date of this ordinance. Where any subdivision owner is currently required to erect street signs but has failed to do so, the future erection of street signs shall be in conformance with this ordinance.

SECTION 9. All properties or parcels of land within Accomack County shall hereafter be identified by reference to a uniform numbering system, as shown on maps filed in the office of the County Administrator. Said maps and the explanatory matter thereon are hereby adopted and made a part of this ordinance.

SECTION 10. A house or building number shall be assigned to each dwelling or other building in the County. The combination of such number and the road or street name shall be the official location address of such dwelling or building. Such location shall serve as official mailing address for postal patrons receiving home, rural, or contract delivery.

**SECTION 11.** When each house or building has been assigned its respective address, the owner, occupant, or agent shall place or cause to be placed upon each house or building controlled by him the number or numbers assigned under the uniform numbering system. Such numbers shall be placed on existing buildings within sixty (60) days of notification of the assigned address. Such numbers shall be placed on new buildings prior to occupancy. The cost of posting the address shall be the responsibility of the property owner.

**SECTION 12.** Street address numbers for residences shall be at least three (3) inches in height and shall be made of a durable and clearly visible material. The numbers shall be conspicuously placed on, above, or at the side of the main entrance so that the number is discernible from the street. Whenever a residence is more than one hundred (100) feet from the street, or when the entrance is not visible from the street, the number shall be placed along a walk, driveway, or other suitable location so that the address number is discernible from the street. Street address numbers shall be of a contrasting color to the background on which they are mounted.

**SECTION 13.** Street address numbers for commercial and industrial structures shall be at least four (4) inches in height if located within one hundred (100) feet of a roadway or at least ten (10) inches in height if located greater than one hundred (100) feet from the street. The number shall be placed above or on the main entrance to the structure when possible. If such number is not visible from the street, the number shall be placed along a driveway or on a sign visible from the street.

**SECTION 14.** Apartments and similar complexes assigned a single building number shall display address numbers on each assigned struc-

ture using numbers having a minimum height of ten (10) inches. Numbers or letters for individual apartments, suites, or units within these complexes shall be displayed on, above, or to the side of the main doorway of each apartment, suite, or unit, and shall be at least three (3) inches in height.

**SECTION 15.** Whenever any house, building or structure shall be erected or located after the initial establishment of the uniform numbering system as provided herein, it shall be the duty of the property owner to procure the correct number or numbers for said property and to affix said numbers to said building in accordance with this ordinance. An application for a building permit for a new building shall be considered an application for an address assignment. The building official shall coordinate the application with the designated agent of the County Administrator responsible for the assignment of addresses, and forward the assigned address to the applicant not later than sixty (60) days following issuance of said permit. The applicant shall be required to furnish such measurements in relation of other properties or intersections as shall be deemed necessary for assignment of a valid address.

**SECTION 16.** In applying the guidelines specified herein, the County Administrator, or his authorized agent, shall have the authority to make minor adjustments and modifications to ensure a logical and efficient street address system.

**SECTION 17.** The provisions of this ordinance shall be applicable in all areas of Accomack County outside the incorporated towns. The provisions of this ordinance shall be applicable within any incorporated town if the respective Town Council has adopted and endorsed

this ordinance by resolution. In such jurisdictions, the location of each dwelling or building shall be the combination of the house number and street name assigned from time to time by the appropriate Town Council or its agent.

SECTION 18. Whenever the County Administrator, or his authorized agent, has reason to believe there has been or there exists a violation of this ordinance, he shall give written notice of such violation to the person failing to comply, and order said person to take corrective measures within thirty (30) days from the date of notification. If such person fails to comply with the duly issued order, the County Administrator, or his agent, shall initiate necessary actions to terminate the violation through criminal or civil measures.

SECTION 19. Any violation of this ordinance shall constitute a Class 4 misdemeanor. Subsequent to the thirty (30) day period following notification of violation, each day of violation shall constitute a separate violation.

SECTION 20. This ordinance shall be effective upon its adoption.

SUPERVISORS RECORD 1988 - 1991

PROPOSED: FEBRUARY 20, 1991 Pages 695-699

ADOPTED: MARCH 20, 1991 Pages 719-723

