

November 11, 2019

The regular monthly meeting was held on Monday, November 11, 2019 in the Council Chambers on Dunne Ave. The meeting started at 7:00 pm.

Present: Vice Mayor John Parks; Council: Frank Russell, Dan Matthews, Vince Savona, Julie Nash; Public Works Director Danny Siegert; Police Chief Greer; and Clerk Letitia Greer. Absent: Mayor Wayne Marshall; Councilman Welch.

Visitors: Diann Bendix

Vice Mayor Parks opened the meeting and Councilman Russell led the Invocation and Pledge of Allegiance.

D Bendix stated she had put some stuff out in her yard on 10/19. She had 9 bags and 2 trash cans of pine cones and trimmings. She stated they picked up the 9 bags on 11/6, but the 2 cans are still out there. Vice Mayor Parks stated that public works is short one person. Vice Mayor Parks asked Public Works Director if he could get her cans picked up that week.

Councilman Russell asked why public works is short; Public Works Director Siegert stated that B Wilson left. Vice Mayor Parks stated he had taken a position on a tugboat. D Bendix asked who left. Councilman Russell stated Ben Wilson.

D Bendix stated that she is paying for the service; Vice Mayor Parks agreed and stated they are doing the best they can.

D Bendix asked why they had Davis Disposal get the trash on 9/11. Public Works Director Siegert clarified that Davis Disposal did not get the trash, they kindly lent the truck to Parksley. Councilman Russell stated that was very nice of them and we should send them a letter.

D Bendix questioned a note on last month's bill that stated the town is not responsible for picking up entire trees. She asked if that meant public works would not pick up a tree that a homeowner cut down themselves. Vice Mayor Parks stated that public works would pick up a reasonable amount. Public Works Director Siegert stated that she could call with any questions. D Bendix stated she is questioning now. Vice Mayor Parks stated that the town would not pick up large pieces and provided an example of a pine tree only being cut into thirds; trees need to be cut up properly. D Bendix asked what properly is. Vice Mayor Parks stated they needed to be cut into a manageable size. Public Works Director Siegert stated she could call the office the following day and he would explain. D Bendix stated she would not have a chance to call and asked that he explain it now. Public Works Director Siegert stated the bill note was because a resident had cut down 6 entire trees; the ordinance is for trimmings. Public Works Director Siegert stated his department helps people the best they can, but some people take advantage. Vice Mayor Parks stated the trees had been quartered and we are not a tree service. D Bendix stated they are paying for the service. D Bendix stated she understood they are a person short and questioned why they would not pick up trimmings from multiple houses at one time. She stated her grass is dying because of the stuff sitting there. Vice Mayor Parks stated that it is picked up at different times depending on what it is. D Bendix stated she put the bags out on 10/19 and it wasn't picked up until 11/6; she asked why they couldn't pick it up all at one time. D Bendix stated that they could go dump it and come back for the rest of it instead of half-assed doing it; her grass is dying. Councilman Savona explained that she is not the only resident in town, we have to pick up a little from everybody and sometimes we cannot get to it all in one day; if it takes 2-3 weeks to get all of it, it's because there is not enough time in the day to get it all done. D Bendix stated she understood that, but if she were on the truck she would pick up everything at a house before going to the next. Vice Mayor Parks stated the trimmings are picked up with different pieces of equipment so they are not picked up at the same time, the bags were probably picked up with the trash truck. D Bendix stated there were many trash days before that. Vice Mayor Parks stated he did not have an answer. Public Works Director Siegert

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stated he is short one person and there are 385 houses. D Bendix stated she was saying wouldn't it make sense instead of skipping around to pick up everything at each house before going to the next. Vice Mayor Parks stated they picked her bags up with the trash truck on trash day. D Bendix asked about the other days that were trash days. D Bendix asked why it wasn't picked up on other days that were trash days, she stated it had been three weeks. Vice Mayor Parks stated it was a week in between that they were not picked up.

Vice Mayor Parks asked if anyone else would like to speak.

D Bendix asked if she could say something else. D Bendix stated she had just received in the mail that day her annual real estate tax bill. She stated she didn't know about some people on fixed income, but she has less than 3 weeks to pay it; she stated the bill date was 10/17. D Bendix stated that 10/17 was last month and asked why she was just getting it. Clerk Greer stated that 10/17 is the date that Accomack County printed them. Vice Mayor Parks stated that once they are picked up, someone in the office has to file them and mail them. D Bendix asked isn't there a way to do them like Accomack County does and bill in June and December instead of all at one time. Clerk Greer stated the county prints the bills for us annually. D Bendix stated her husband went to the office and got the camper and stuff off and they printed off the bill so why couldn't they do it with the others. Clerk Greer stated the bills are not printed here; she stated that she had pulled M Bendix's bill out of the pile early as a courtesy to him. Clerk Greer stated that taxes are due every year on December 5th. D Bendix agreed, but stated that customers at this time have 3 weeks to get them paid. Clerk Greer stated that customers know the bill is due every year on December 5th. D Bendix stated some people are on a fixed income monthly. Clerk Greer stated the tax bills are due every year on December 5th and the office staff mailed them out the best they could.

*Councilman Matthews made the motion to approve the previous months minutes as submitted. Motion was 2nd by Councilman Savona. Ayes - Russell, Nash, Matthews, Savona. No - none. Motion passed unanimously.*

Regarding the bills, Councilwoman Nash stated the roses were not for the festival. Councilman Russell stated they should be included in the \$500 allotment for the mini-park. Councilman Russell stated he didn't think the dispensers for the public restroom should be billed to the festival either. Clerk Greer stated they aren't billed to the festival, there is a comma; they are expensed to building and grounds. Councilman Russell stated the \$1000 for the festival cash was turned back in. Clerk Greer stated that \$1000 was included in the deposits.

Clerk Greer stated she had received a bill from Billy Graham for the groundbreaking for the library, she stated the bill might actually be the library's. Councilman Russell stated he had told Billy to do that, the town had done no advertising for the groundbreaking; he already owes us money so he told B Graham he could bill us or the town could apply it to his bill. Clerk Greer stated she had told B Graham twice before that he cannot apply a bill to the town to the bill owed to the town. Councilman Russell stated it made no difference to him.

Councilman Russell stated it was a nice groundbreaking. Vice Mayor Parks agreed. Councilwoman Nash stated the groundbreaking was well attended.

*Councilman Russell made the motion to pay the bills as submitted. Motion was 2nd by Councilwoman Nash. Ayes - Russell, Nash, Matthews, Savona. No - none. Motion passed unanimously.*

Unfinished Business

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Councilman Matthews stated that no one had heard from Attorney Dix yet regarding the proposed Council Code of Ethics. Councilman Russell stated he had heard from Attorney Dix regarding other things, but not the code of ethics.

Vice Mayor Parks asked for an update regarding the proposed random drug testing for employees and council. Councilman Russell stated that he understood we had found the town's drug testing policy. Councilwoman Nash stated it needed to be updated because of DMV; that should be considered in the drug testing policy. Councilman Russell stated that if an employee had a drug test through another job, they could bring in the paperwork from that drug test; he doesn't see the need to do it twice. Clerk Greer stated that since the council is elected, a failed drug test would not unelect them, it accomplishes nothing. Councilman Russell stated that the town would need to put sanctions in that would unelect them. Councilman Matthews stated that the town could not do that, an elected official is elected. Councilman Russell stated that elected officials could be sanctioned, even if they could not be removed.

Vice Mayor Parks said that employees should have a pre-employment drug test. Councilman Russell stated that the decisions made now would also apply to future employees and elected officials. Councilwoman Nash stated that any current employee who had not been drug-tested upon hire should be drug-tested now and then undergo random testing. Councilwoman Nash stated she had researched the state policy and it stated that any employer is entitled to ensure a drug free workplace; according to the state of Virginia, the town should be doing random drug testing. Vice Mayor Parks asked where they would like the employees to be tested at. Councilman Russell suggested the hospital. Councilwoman Nash suggested Onley Medical Center. Councilman Matthews asked what the cost would be. Clerk Greer stated the town would have to hire a contractor to pick names. Councilman Savona stated that Atlantic Community Health Center performs drug testing; Your Doc's In does it as well. Vice Mayor Parks stated the town needs to explore its options. Councilwoman Nash stated that an unbiased professional needs to do it.

Councilman Russell stated the town already has the policy, the only change he would make would be regarding employees, the town should have a policy for employees that come up with a hot bottle. Councilwoman Nash stated she had reviewed DMV's policy and any DMV employee has to test negative; they can refuse to take the test, but that is considered a positive test. Councilwoman Nash stated DMV has a zero tolerance policy so employees are let go immediately. Clerk Greer stated the town does not have any DMV employees. Councilwoman Nash stated she was using DMV as an example. Councilman Russell stated that was the same with the Federal Transportation Board, he brought in for them to look at. Councilwoman Nash stated the town could offer rehabilitation if an employee admits to it, without pay; if the employee is able to pass a drug test after rehabilitation, the council could vote to reinstate them.

Councilman Russell stated we are handling DMV money, we are handling sensitive information, we are going to be handling a lot of paperwork for this grant, even though we won't be handling money on this particular one; it would just be nice, if there was an accusation made, we could just go to the file.

Vice Mayor Parks asked if we could find out prices. Clerk Greer stated there is no random drug testing policy in the current personnel policy, so that needs to be changed. Vice Mayor Parks stated since it should be done before hire, we should test everyone that is here now. Public Works Director Siegert stated he thinks testing costs approximately \$60-\$80 per test. Councilman Russell stated he believes, if there is an incident, employees are to be tested within 24 hours. Councilman Savona stated it used to be immediate.

Councilwoman Nash asked Chief Greer asked how often he gets tested as an officer. Chief Greer stated officers are tested when hired and then if there is a major incident like a shooting or pursuit resulting in an accident. Councilwoman Nash asked if he had been tested after hitting the deer. Chief Greer clarified that officers are tested after major incidents, not for

hitting a deer or dog. Councilwoman Nash suggested looking into that policy as well. Chief Greer stated it is the town policy. Chief Greer stated that the state of Virginia has a drug testing policy for police officers. Councilwoman Nash stated anyone with a CDL, too.

Councilman Russell stated all he is trying to do is cover our butt because things can get out of hand quick. Vice Mayor Parks stated we need to figure out pricing and decide where to go. Clerk Greer asked what part of the budget he testing come from. Councilman Russell stated probably advertising since everything else not scheduled comes out of it. Councilwoman Nash stated to transfer money from the festival bucket to cover it.

Councilwoman Nash stated that we first want to test everyone across the board and then random. Councilman Russell stated he would call Len Bundick on Tuesday to see if he administered drug testing there. Councilwoman Nash stated she would call Onley Medical. Clerk Greer stated she was concerned regarding who would pick the names for the random testing, we would have to use an outside contractor; there is no financial benefit.

Inaudible chatter.

Councilman Matthews stated that random testing is already in the policy. Councilman Russell agreed.

Inaudible chatter.

Councilman Matthews asked if the purpose was to make sure we are following the policy we already have. He stated part D of 10.3 in the current personnel policy says on a random basis for safety sensitive positions. Councilman Savona stated that driving town vehicles is considered safety sensitive. Vice Mayor Parks stated we need to start following our own policy. Councilman Matthews stated we are not rewriting anything, we just need to follow what we already have and figure out how to pay for it. Vice Mayor Parks stated it needed to be paid for out of each department. Councilwoman Nash stated we had not tested everyone upon hire so we need to test everyone.

Vice Mayor Parks stated we would get pricing and discuss at the next council meeting.

#### Council Reports

Councilman Russell stated there seemed to be some confusion regarding who was wanted as a volunteer at the festival, he presented a thing his wife had sent around; if anyone would like to volunteer for Old Fashioned Christmas, they can just put their name down. Some people are making up 8 foot Santa Clauses and nutcrackers. Councilwoman Nash stated they were toy soldiers. Councilman Russell stated they are making candy canes as well. Councilwoman Nash stated Brittany is trying lollipops as well.

Councilwoman Nash stated they are just making decorations and putting them up; the GPA is paying for some of it, including supplies. Councilwoman Nash stated K Eichelberger is helping. Councilman Russell stated most of it is being paid for by volunteers. Vice Mayor Parks stated K Eichelberger provides the s'mores. Councilman Russell stated he and his wife pay for the hot chocolate.

Councilman Russell stated Old Fashioned Christmas is centered around the mini-park this year. Councilwoman Nash stated that Mark from the church is doing the live nativity again. Public Works Director Siegert stated Susan from the church called because they always do the live nativity in the gazebo. Councilwoman Nash stated they are doing something

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different this time; they are going to put Santa in the gazebo this year. Councilman Russell stated we would get them out there somewhere. Councilman Savona confirmed the santa house is gone. Councilwoman Nash stated they are doing a tree lighting; Henry is donating/building a big, giant like Onancock has with the pole and the lights coming down in the grassy area across from Jaxon's.

Councilman Russell asked Councilman Matthews how he was making out with the Dollar General letter. Councilman Matthews stated it was done, he finished it and gave it to the clerk tonight. Councilman Russell thanked Councilman Matthews for all of his hard work on the letter.

Councilman Russell stated J Bates had called him today and stated the lady with the fancy train car from Cape Charles is still planning to bring the car up here if the town still wants it, the railroad group had stated they would take it, but she wanted to make sure the town was okay with it. Vice Mayor Parks stated she had been in the office the previous week to see if she needed any permits and everything was in order.

Councilman Russell asked what was decided about parking in front yard; is the town still waiting on the attorney. Councilman Matthews stated there is a list of items the town is waiting on T Dix for. Clerk Greer stated that the town must hold a public hearing for the zoning ordinances. Councilman Russell stated we were supposed to do that a few months ago. Councilman Savona stated we are waiting for T Dix. Councilman Russell stated he would call the attorney Tuesday. Clerk Greer stated that some of the zoning issues were mainly applicable in the summer and would the council be interested in proposing multiple zoning ordinances and have one or two public hearings for zoning per year. Councilmen Russell and Savona agreed. Councilman Russell suggested setting a date. Councilman Matthews suggested holding two per year and scheduling ahead of time; one in the spring, one in the winter.

Councilman Russell asked for a sewage update, VDH had contacted him if there was any progress on having our engineer contact their engineer. Public Works Director Siegert stated he had not yet listened to the meeting. Councilman Russell stated we are hamstrung until we get that straightened out; we cannot hook anyone else up, no new businesses, and we have one man who's spent beaucoups of money and it's questionable if he can even hook up. Councilman Russell stated we hope he can hook up, the think he will be able to. Vice Mayor Parks stated he should be good.

Councilman Russell stated that Exmore is an a world of hurt and we are going to be in the same position if we don't get the sewage straightened out. Councilman Russell stated the sewage thing should be job one because we are hamstrung until we get that straightened out; we can't hook up any more businesses. Vice Mayor Parks agreed that we need to get ours straight. Councilman Russell stated the knows a couple businesses are thinking about moving here, they have called him; he had to tell them it's a no-win situation. Clerk Greer stated the council had approved a pump and haul ordinance that would allow them to open. Councilman Russell stated he had not heard that. Clerk Greer stated it was voted on at the previous meeting. Councilman Russell stated Richmond had not approved the last he heard. Clerk Greer stated that VDH asked us to remove the word "temporary" from the ordinance and that is to be voted on tonight.

Councilman Russell stated we are going backwards on the sewage and Vice Mayor Parks agreed. Vice Mayor Parks stated a business on Chincoteague is operating with a pump and haul permit.

Public Works Director Siegert stated that the issue with Jeff is the nature of his business. Councilman Russell stated that he understood that. Public Works Director Siegert stated that Jeff's business will have a negative impact on nitrates.

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Councilwoman Nash stated she had stopped by VDH and she asked when the town's engineer would contact them. Councilwoman Nash stated she said she was at her last straw with us, she said we're tired of your town. Councilwoman Nash stated she told her she had asked over and over for our engineer to contact them and they had not. Clerk Greer stated there was no mention of them shutting the system down and the notes she has from the meeting showed the only contact we needed to make with the town's engineer was to confirm the capacity of the system. Clerk Greer stated VDH does not contact the people who need to know. Clerk Greer stated they should contact Public Works Director Siegert with the information they need and a deadline. Councilman Russell agreed. Councilman Russell asked Public Works Director Siegert to call VDH because they are gung-ho to meet with the town, the town's engineer, and their engineer. Public Works Director Siegert stated he would call Rob, but he is not the town's engineer and he doesn't think he will get involved. Councilwoman Nash asked if the town needs to hire an engineer. Public Works Director Siegert stated that Rob had worked for the company that designed the sewage system, but no longer worked there. Councilman Russell stated he understood and is saying this needs to be job one.

D Bendix asked if anyone got a notice in the mail from waterworks. Councilman Savona stated that everybody received one.

Councilman Savona stated the town needs to designate an engineer. Vice Mayor Parks asked if Rob is capable of doing it. Public Works Director Siegert confirmed. Councilman Savona asked if J Siegert if he would be able to get Rob to represent us. Councilman Russell stated we need to take this seriously; the big feedback he received from them is that we aren't staying in contact with them enough, we are not communicating enough. Clerk Greer stated VDH had previously stated we were not communicating with them and later admitted the fault was on their end. Vice Mayor Parks asked Public Works Director Siegert if he would call VDH Tuesday.

Councilwoman Nash asked if anyone not already signed up to volunteer for Old Fashioned Christmas would like to. She stated it is December 6; she is working on Old Fashioned Christmas. Councilwoman Nash had no further updates.

Councilman Matthews stated that the grant committee needs to meet. Councilman Matthews suggested hiring someone to administer the grant on the town side. Councilman Russell stated that K Eichelberger had ramrodded the last grant and he could check to see if she would be interested. Councilwoman Nash suggested an experienced grant writer. Councilman Matthews stated the town just needs someone to follow up on the individual tasks of the grant, a single point of contact would be less confusing. Councilman Savona asked if the checklists were already in place for what needs to happen; Councilman Matthews confirmed. Councilwoman Nash asked if we could pay K Eichelberger. Vice Mayor Parks stated we need to speak to K Eichelberger first. Councilman Russell stated he would call that night. Councilman Matthews stated that, to meet grant requirements, we need to show measurable progress. Councilman Russell stated that we could lose large portions of the grant if certain conditions/deadlines are not met.

Councilman Savona had no updates.

Vice Mayor Parks stated Beauchamp Construction has not yet provided an estimated begin date for the hydrant work.

Councilman Russell stated, regarding the grant, that he had contacted three contractors since ANPDC told us we needed to. Councilman Russell stated all three seemed interested are just waiting for the council to tell them when they can begin.

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Public Works Director Siegert presented a quote from Southern Corrosion for water tower inspection. J Siegert stated the tower was repaired/washed out in July 2015; he doesn't anticipate the inspection showing many repairs to be made. Vice Mayor Parks said the proposal is \$770 for water tower inspection.

Public Works Director Siegert suggested hiring 2 part-time employees in his department so he would have one day weekly with 4 employees and it would save the town money since part-time wouldn't include benefits. Vice Mayor Parks liked the idea. Councilman Russell stated we probably should advertise.

Clerk Greer stated that Hill Studio would like for us to be able to video conference with them for the CDBG, the town may want to purchase a smart TV and webcam.

Clerk Greer asked if the council had come up with any suggestions for the Board of Zoning Appeals. Clerk Greer stated 4 of the 5 seats need to be filled. Councilwoman Nash asked what the requirements are. Clerk Greer explained. Ricky Taylor volunteered. Kim Smith volunteered. D Bendix volunteered. Councilman Russell stated he would ask John Bowden if he was interested.

Clerk Greer stated that the PA system does not have aux or Bluetooth capabilities so the radio can't be played. Councilwoman Nash stated the system needs to be relocated. Councilman Russell stated he would call Bullfeathers. Councilman Russell stated the system works pretty good, if we could trim the trees in the parking lot, it would probably be fine. Vice Mayor Parks stated they probably need to test it to see how far it reaches.

Vice Mayor Parks stated Trunk or Treat went well and was well attended. Councilwoman Nash stated that a soldier spoke at her church Veteran's Day, stating Parksley is the hotspot on the Eastern Shore and they are going to plan an official induction in Parksley for everybody on the Eastern Shore's relatives that are veterans. Councilwoman Nash stated this is scheduled for Memorial Day; the soldier already have over 100 photos and names, this will be at the war museum. Councilwoman Nash confirmed with Aaron and Shirley that they are planning it for next year.

Clerk Greer asked if any council members had attended the informational meeting held at ESCC regarding the county's HRSD project. No one from the council attended. Councilman Russell stated he had read about it in the paper and it doesn't sound good. Clerk Greer stated that the town is required to adopt the emailed resolution if they want the town to have the option to participate any time in the future.

Chief Greer stated he received an email from HW Drummond's VP of Operations Andrew Bundick. Chief Greer read the email aloud (attached).

#### New Business

*Councilman Savona made the motion to adopt a resolution authorizing the inclusion of the town to be added to the Hampton Roads Sewage District. Motion was 2nd by Councilman Russell. Ayes - Matthews, Nash, Russell, and Savona. No - none. Motion passed unanimously.*

*Councilman Savona made the motion to change the pump & haul sewage ordinance to remove the word "temporary." Motion was 2nd by Councilman Matthews. Ayes - Matthews, Nash, Russell, and Savona. No - none. Motion passed unanimously.*

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*Councilman Matthews made the motion to adopt the Local Business and Employment Plan required for the CDBG. Motion was 2nd by Councilman Savona. Ayes - Matthews, Nash, Russell, and Savona. No - none. Motion passed unanimously.*

*Councilman Matthews made the motion to re-affirm and adopt the Town of Parksley Non-Discrimination Policy. Motion was 2nd by Councilman Savona. Ayes - Matthews, Nash, Russell, and Savona. No - none. Motion passed unanimously.*

*Councilman Matthews made the motion to approve the Section 504 Evaluation submitted by Clerk Greer. Motion was 2nd by Councilman Savona. Ayes - Matthews, Nash, Russell, and Savona. No - none. Motion passed unanimously.*

*Councilman Matthews made the motion to adopt the submitted Residential Anti-Displacement and Relocation Assistance Plan. Motion was 2nd by Councilman Savona. Ayes - Matthews, Nash, Russell, and Savona. No - none. Motion passed unanimously.*

*Councilman Matthews made the motion to approve the Fair Housing Certification. Motion was 2nd by Councilman Savona. Ayes - Matthews, Nash, Russell, and Savona. No - none. Motion passed unanimously.*

*Councilman Matthews made the motion to approve the bid submitted by Southern Corrosion for water tower inspection. Motion was 2nd by Councilman Russell. Ayes - Matthews, Nash, Russell, and Savona. No - none. Motion passed unanimously.*

*Councilman Matthews made the motion to approve the purchase of a smart TV and webcam (for CDBG meetings) with a cap of \$200. Motion was 2nd by Councilman Russell. Ayes - Matthews, Nash, Russell, and Savona. No - none. Motion passed unanimously.*

*Councilman Savona made the motion to advertise for and hire two part time employees for public works with the possibility of them becoming full time, 24 hrs/week/person at \$11/hr. Motion was 2nd by Councilman Russell. Ayes - Matthews, Nash, Russell, and Savona. No - none. Motion passed unanimously.*

Councilman Matthews stated that Chief Greer has been putting in an inordinate number of hours since the police department has been down to two employees; the council had voted to change his pay structure from hourly to salary when the police department had three employees. Councilman Matthews stated that Chief Greer is not being properly compensated for the number of hours he is working. Chief Greer stated he worked 65 hours the previous week.

Public Works Director Siegert stated the library wants to hook into the town's water system for hydrants; he stated the town needs something in writing assuring reimbursement for any damages the contractor may cause during installation. Clerk Greer stated she would research surety bond documentation; possibly using a VDOT template. Public Works Director Siegert stated we need to be covered for up to \$10,000 in damages.

*Councilman Russell made the motion to require a \$10,000 from the contractor requesting to hook the library's sprinkler system into the town's water supply. Motion was 2nd by Councilman Savona. Ayes - Matthews, Nash, Russell, and Savona. No - none. Motion passed unanimously.*

*Councilman Savona made the motion to go into Executive Session for legal and personnel matters. Motion was 2nd by Councilman Russell. Ayes - Matthews, Nash, Russell, and Savona. No - none. Motion passed unanimously.*



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WHEREAS, the Parksley Town Council has convened an Executive Session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711(A) of the code of Virginia requires a certification by this Town Council that such closed meeting was conducted in conformity with Virginia Law;

NOW, THEREFORE, BE IT RESOLVED, that the Parksley Town Council hereby certifies that to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the Executive Session to which this certification resolution applies, and only such public business matters as were identified in the motion convening the Executive Session were heard, discussed or considered by the Town Council.

*Councilman Matthews made the motion to adjourn. Motion was 2nd by Councilman Savona. Ayes - Matthews, Nash, Russell, and Savona. No - none. Motion passed unanimously.*

Meeting adjourned at 8:58.

\_\_\_\_\_  
Clerk

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Mayor