***Town Council:*** *Ricky Taylor, Sam Welch, Jan Welch, Henry Nicholson, Carol Matthews, Dan Matthews*

***Mayor:*** *Frank Russell II*

**The Regular Parksley Town Council Meeting**

**February 13, 2023, at 7:00 p.m.**

**Parksley Volunteer Fire Company**

**Available via Zoom/Audio Recording**

***Roll Call***

Councilmembers: Ricky Taylor, Brad York, Mark Layne

Absent: Sam Welch, Jan Welch, Henry Nicholson

Clerk Lauren Lewis

***Call to Order and Invocation***

Mayor Russell called the meeting to order at 7:03 pm.

Councilman Layne leads the Lord's Prayer and Pledge of Allegiance.

***Consideration and approval of January 2023, meeting minutes:***

Councilman York made a motion to accept the minutes as they were in printed form. Seconded by Councilman Layne.

* 1. Ayes- R. Taylor, B. York, M. Layne
  2. Absent: Sam Welch, Jan Welch, Henry Nicholson

***Consideration and approval of the February 2023 bills:***

Councilman Taylor made a motion to approve the February 2023 bills. Seconded by Councilman Layne.

1. Ayes- R. Taylor, B. York, M. Layne
2. Absent: Sam Welch, Jan Welch, Henry Nicholson

***Guests:***

E. Johnson- ESRM- Mrs. Johnson announced the ESRM will be holding its annual Easter Egg Hunt again this year and requested donations.

B. Bell- 24254 Adelaide St.- Mrs. Bell brought a handout for possible uses of the Hometown Impact Grant from Lowe’s for equipment to be used at the town park. The council supported the idea of Mrs. Bell applying for this grant on behalf of a private committee.

W. Weisner- 24222 Catherine St.- Mr. Wisner provided the council with an information packet regarding a professional consultant that assists towns in becoming “destination towns”. The council thanked him for the information and is going to review the packet.

***Council Discussion:***

1. Downtown Revitalization Project- Clerk Lewis provided an update on the project. DHCD and A-NPDC have extended the contract through June 2023 to provide adequate time for the remaining items to be completed. DHCD and A-NPDC are deciding on how to best utilize the unused façade project monies.
2. HRSD Update- Clerk Lewis provided information regarding the sewage project after a meeting with Sam McAdoo, Director of Small Communities for HRSD. According to Mr. McAdoo, it will be at least several years before the possibility of connecting to HRSD is even available. The Town will need to decide how to best use the $1.5 million awarded to the Town for sewage projects. Councilman Layne made a motion to hold a public hearing at 6 PM before the March council meeting to discuss amending the current sewage ordinance, Ord. 02-08, to include violations for tampering with any sewage-related property owned by the town up to $3,750 per occurrence. Councilman Layne found that misdemeanor charges are already included in that ordinance and therefore tabled his motion until further information can be obtained from town attorney Tom Dix.
3. Air BnB Update- The council discussed changing the current transient occupancy tax ordinance to charge an annual flat fee of $500 for registration with a biannual review, customers must park in the rear of the home, and that real estate, personal property and utility bills with the town must be current in order to register. Councilman York will review this information and Clerk Lewis will forward it to attorney Tom Dix.
4. Equipment for Sale- Councilman Layne made a motion to advertise the following list of inoperable or out-of-use vehicle equipment for sale. Seconded by Councilman York.
   1. Ayes- R. Taylor, B. York, M. Layne
   2. Absent: Sam Welch, Jan Welch, Henry Nicholson
   3. List: Sterling Trash truck, Flatbed Chevy, Ford Utility truck, green Dodge Dakota truck, black Dodge Durango police vehicle, and 12 dumpsters.
5. SaveStation AED Grant- Clerk Lewis provided information about a grant through the VDH that would provide the town with freestanding AED stations. Councilman York made a motion to move forward with applying for 2 AED stations through the grant. Seconded by Councilman Layne.
   1. Ayes- R. Taylor, B. York, M. Layne
   2. Absent: Sam Welch, Jan Welch, Henry Nicholson
6. Anderson Fence Quote (maintenance yard)- Councilman Layne made a motion to approve the estimate provided by Anderson Fence Company to replace fencing at the maintenance yard regardless of being able to pay for it with ARPA funds. Seconded by Councilman York. .
   1. Ayes- R. Taylor, B. York, M. Layne
   2. Absent: Sam Welch, Jan Welch, Henry Nicholson
7. Work Sessions- The council will be holding work sessions at Off the Rails restaurant. The schedule is TBD.
8. Zoning Committee- A committee needs to be formed in order to rezone the ‘Old Hotel’ on Cooke St. as requested by the owner. Clerk Lewis will be sending out more information on how the council forms the committee.
9. Zoning Administrator- Councilman York made a motion to appoint Percy Smith as interim zoning administrator. Seconded by Councilman Taylor.
   1. Ayes- R. Taylor, B. York
   2. Nay- M. Layne
   3. Absent: Sam Welch, Jan Welch, Henry Nicholson

***Department & Council Reports:***

**Police Dept**- Nothing to report.

**R**. **Taylor-** Nothing to report.

**S**. **Welch**- Absent

**J. Welch-** Absent. Mayor Russell announced that per Mrs. Welch, the Neuter Scooter will be in town on March 27th and March 28th.

**H. Nicholson-** Absent.

**B. York-** Nothing to report.

**M.** **Layne**- Councilman Layne stated he would speak with town attorney Tom Dix regarding a councilman also being a supervisor to a department.

**Mayor’s Report-** Nothing to report.

**Clerk Lewis-** Clerk Lewis stated she spoke with John Bourcier at Master Meter. The new GIS meters are all ready to be shipped and we are awaiting an installation date.

Councilman Taylor made a motion to adjourn the meeting at 8:54pm. Seconded by Councilman Layne.

1. Ayes- R. Taylor, B. York, M. Layne
2. Absent: Sam Welch, Jan Welch, Henry Nicholson

