



Regular Meeting

August 10, 2026

Parksley Volunteer Fire Company – Banquet Hall

Available via Audio

Roll Call

Council members present: Sam Welch, Janice Welch, Ricky Taylor, Brad York, Mark Layne, Kimberly Smith

Staff present:

Lauren Lewis – Clerk

B.K. Greer – Police Chief

Mayor Frank A. Russell II presiding

Call to Order and Invocation

Mayor Russell called the meeting to order. The invocation was offered, followed by the Pledge of Allegiance.

Approval of Minutes

Council reviewed corrections to the July 13, 2026 regular meeting minutes. A motion was made by Councilman York and seconded by Councilman Layne to approve the minutes with the noted corrections. The motion passed unanimously.

Approval of Bills

Council discussed the Town's established process for paying recurring monthly bills on time to avoid late fees, with Council's monthly vote serving to record those payments. Non-recurring bills require approval prior to payment.

A motion was made by Councilman Layne and seconded by Councilman York to continue paying regular bills on time. The motion passed unanimously.

Parksley Volunteer Fire Company Reimbursement

Council considered reimbursement of \$250 to the Parksley Volunteer Fire Company related to the Be Well Block Party.



A motion was made by Councilman Welch and seconded by Councilman Layne to reimburse the Parksley Volunteer Fire Company \$250. The motion carried with one abstention by Councilman Taylor.

Town Projects and Maintenance

Council received an update regarding the Route 13 highway sign. The original sign company is no longer in business, and a recommended contractor from Cape Charles is expected to provide a quote.

The Railway Museum Ice Cream Social and time capsule opening are scheduled for August 22, 2026.

Council discussed the gazebo, which has been repaired, reroofed, and painted. Based on legal advice regarding placement of Town property on privately owned land, Council agreed to return the gazebo to its original location near the stage.

The Love Lock Heart and wishing well are also expected to be installed.

Public Works updates included continued progress on the wastewater treatment plant project. Equipment with long lead times has begun arriving, Tank 1 is being prepared and sealed, and the project includes refurbishment of three existing tanks, one new tank, a new sand filter system, UV treatment, and work to the drip field headworks. Additional funds needed for the proper tank mixers are available from previously designated grant funds.

Knockout roses have been purchased for additional planting in Town. The LOVE sign is being repaired one letter at a time, with all letters planned for replacement.

Paperwork has been submitted to VDOT regarding flashing lights at stop signs on both ends of Town. No response has been received.

Speed signs used during the block party have been returned to service, and a surveillance camera is expected to be installed at the Route 316 and Adelaide intersection.

Community Events and Concerns

The Be Well Block Party was reported as a tremendous success. Appreciation was extended to the organizers and volunteers, and positive comments were received regarding the appearance of the Town.

A citizen expressed concerns regarding bicycle safety within Town. Council agreed to take the concern under advisement.

Council discussed ongoing problems at the pavilion, including loitering and unauthorized overnight use. Council agreed to obtain no-loitering signage, contact the bus company regarding relocation of the bus stop to the library, and discuss possible enclosure of the pavilion at a future work session.

Council also discussed recent incidents involving vehicles striking a fire hydrant. One incident was submitted to insurance.

Police Department

Chief Greer reported that laboratory results related to an ongoing vehicle investigation remain pending.



Ordinance Review

Council discussed duplicate ordinances concerning the keeping of inoperative motor vehicles on property within the Town. Council agreed to repeal one of the duplicate ordinances to ensure the Town's records are clear.

Fire Company Report

The Parksley Volunteer Fire Company reported 158 ambulance calls and 27 fire responses for the previous month.

A Labor Day barbecue is scheduled.

Adjournment 7:33 PM

A motion was made by Councilman Layne and seconded by Councilwoman Welch to adjourn. The motion passed.

x *Frank A Russell, ii*

Frank Russell, Mayor

x *Lauren A. Lewis*

Lauren Lewis, Clerk

8/10/26