



*Town Council: Ricky Taylor, Sam Welch, Jan Welch, Henry Nicholson, Brad York, Mark Layne*

*Mayor: Frank Russell II*

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**The Regular Parksley Town Council Meeting**

**June 12, 2023, at 7:00 p.m.**

**Parksley Volunteer Fire Company**

**Available via Audio & Zoom Recording**

***Roll Call***

Councilmembers: Ricky Taylor, Henry Nicholson, Jan Welch, Sam Welch, Mark Layne, Brad York

Clerk Lauren Lewis

***Call to Order and Invocation***

Mayor Russell called the meeting to order at 7:03 pm.

Councilman Welch leads the Lord's Prayer and Pledge of Allegiance.

***Consideration and approval of May 2023 meeting minutes:***

Councilman Taylor made a motion to accept the minutes as they were in printed form. Seconded by Councilman Layne.

- a. Ayes- R. Taylor, H. Nicholson, J. Welch, S. Welch, M. Layne, B. York

***Consideration and approval of the June 2023 bills:***

Councilman Layne made a motion to approve the June 2023 bills. Seconded by Councilman York.

- a. Ayes- R. Taylor, H. Nicholson, J. Welch, S. Welch, M. Layne, B. York



**Guests:**

E. Johnson- ES Railway Museum- Mrs. Johnson announced the ESRM would be holding a Ice Cream Social on July 8<sup>th</sup> at 11:00 AM that would be free to the public, have music and games. Everyone is invited to attend. She also noted that they're almost finished working on the Boxcar, which is the last project they have on their list.

B. Bell- 24254 Adelaide St.- Mrs. Bell spoke representing P.L.A.Y. and Town of Parksley Friends of P.L.A.Y.. Mrs. Bell asked if the council would consider handing over operations of the park to P.L.A.Y. She suggested that scheduling of events would be run by them before being approved by the Town. Mrs. Bell recommended turning the Scout House into a small community center that could also be utilized as their headquarters and mailing address. Mrs. Bell requested \$5,000.00 from the Town to possibly purchase a shed that would house equipment for the park. The Town is taking that request into consideration. She also stated that there is a picnic at the park planned for July 22, 2023 to include food and a gospel choir.

**Council Discussion: Old Business**

1. GIS Water Meter Installation Update- Councilman Nicholson updated everyone that there approximately 30 meters remaining to be installed that require a team to install them. These meters either require new plumbing, larger fittings or meters. Therefore, a more advanced team will come to install them in the next several weeks. The installation process is mostly complete and working well.

**Council Discussion: New Business**

1. Article V Zoning Ordinance- Off-Street Parking- The council discussed making an amendment to the current ordinance that would prohibit people from parking in their front yard in an undefined driveway area. Language was provided by Clerk Lewis for the possible amendment. The Council would like several things edited in the proposed amendment prior to publication and adoption.
  - a. Replace "city" with "town" where applicable.
  - b. Remove section 2E entirely.
  - c. Add a section stating Handicap plates or placards will be acceptable as an exception for parking in front yards.
  - d. Amend Section V-3: Schedule of Off-Street Parking to state Districts R-15 and R-M (residential districts) permitted number of passenger vehicles per dwelling will be calculated as follows:
    - i. Legal number of bedrooms plus 2 (two)



- ii. Max number of passenger vehicles will be 6 (six) for one dwelling.
  - e. Councilman Nicholson made a motion to start the July 10, 2023 regular town council meeting at 6:30 PM to allow for a public comment section regarding these amendments. Seconded by Councilman Taylor.
    - i. Ayes- R. Taylor, H. Nicholson, J. Welch, S. Welch, B. York
    - ii. Nays- M. Layne
  - f. Councilman Layne made a motion to pass the amended Article V Off-Street Parking Zoning Ordinance as it had been presented. The motion was not seconded and therefore died.
- 2. 2023 Litter Grant- Clerk Lewis notified the Council that we have received \$1,595.00 in funds for the litter grant. Clerk Lewis requested approval to order 2 new trash cans for the park, totaling \$1,088.40 and a pet-waste receptacle for the park in the amount of \$309.95. Councilman Taylor made a motion we approve ordering those items with litter grant funds. Seconded by Councilman York.
  - a. Ayes- R. Taylor, H. Nicholson, J. Welch, S. Welch, M. Layne, B. York

***Department & Council Reports:***

**Police Dept-** Presented by R. Taylor for Chief B.K. Greer- Chief Greer relayed his apologies for not being able to place flags at the cemeteries for Memorial Day due to poor weather conditions.

**Public Works-** Presented by Councilman Nicholson- Nothing to report.

**R. Taylor-** Nothing to report.

**S. Welch** Nothing to report.

**J. Welch-** Nothing to report.

**H. Nicholson-** Nothing to report.

**B. York-** Nothing to report.

**M. Layne-** Councilman Layne inquired about 24400 Adelaide Street having construction trash behind the house that needed to be cleaned up. Clerk Lewis informed Councilman Layne that she would ask the owner to pick it up.

**Mayor's Report-** Mayor Russell thanked Mr. Aaron Johnson for his work on the podium (free of charge) for the Memorial Day event.

**Clerk Lewis-** Nothing to report.



Councilman Taylor made a motion to enter Executive Session for personnel and finance reasons. Seconded by Councilman York.

- a. Ayes- R. Taylor, J. Welch, H. Nicholson, B. York, M. Layne
- b. Nays- S. Welch

WHEREAS, the Parksley Town Council has convened an Executive Session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711(A) of the code of Virginia requires a certification by this Town Council that such closed meeting was conducted in conformity with Virginia Law;

NOW, THEREFORE, BE IT RESOLVED, that the Parksley Town Council hereby certifies that to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the Executive Session to which this certification resolution applies, and only such public business matters as were identified in the motion convening the Executive Session were heard, discussed or considered by the Town Council.

Councilman Nicholson made a motion to re-enter regular session and certify the executive session in according with Section 2.2-3711(A) of the VA Code. Seconded by Councilman York.

- a. Ayes- J. Welch, S. Welch, H. Nicholson, B. York, M. Layne
- b. Other- R. Taylor stated "I don't know"

Councilman Welch made a motion to adopt the proposed 2023-2024 budget which included changes to the water and trash billing rates. Seconded by Councilman York.

- a. Ayes- R. Taylor, H. Nicholson, J. Welch, S. Welch, M. Layne, B. York

Councilman Welch made a motion to increase payroll for the following employee's for previously discussed amounts; L. Lewis, E. Belote, C. Chapman, to be effective July 1, 2023. Seconded by Councilman York.

- a. Ayes- R. Taylor, H. Nicholson, J. Welch, S. Welch, M. Layne, B. York

Councilman Taylor stated he was resigning from the personnel committee.

Councilman Nicholson made a motion to adjourn the meeting at 8:50 PM. Seconded by Councilman Layne.

- a. Ayes- R. Taylor, H. Nicholson, J. Welch, S. Welch, M. Layne, B. York

The regular meeting was adjourned.



**X** *Frank A Russell, ii*

07/10/2023

Frank A Russell ii  
Mayor

**X** *Lauren Lewis*

07/10/2023

Lauren Lewis  
Clerk