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*Town Council: Ricky Taylor, Sam Welch, Jan Welch, Henry Nicholson, Brad York, Mark Layne*

*Mayor: Frank Russell II*

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**Regular**

**February 12, 2024**

**Parksley Volunteer Fire Company**

**Available via Audio**

***Roll Call***

Councilmembers: Jan Welch, Sam Welch, Mark Layne, Henry Nicholson, Brad York, Richard Taylor

Clerk Lauren Lewis, Chief B.K. Greer

***Call to Order and Invocation***

Mayor Russell called the meeting to order at 7:00 pm.

Councilman Welch leads the Lord's Prayer and Pledge of Allegiance.

***Consideration and approval of December 2023 and January 2024 meeting minutes:***

Councilman Layne made a motion to accept the minutes as they were in printed form. Seconded by Councilman York.

- a. Ayes- B. York, S. Welch, J. Welch, H. Nicholson, M. Layne, R. Taylor

***Consideration and approval of the December 2023 and January 2024 bills:***

Councilman Nicholson made a motion to approve the December 2023 and January 2024 bills. Seconded by Councilman York.

- a. Ayes- B. York, S. Welch, J. Welch, H. Nicholson, M. Layne, R. Taylor

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*Shorely Unexpected!*

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**Guests:**

Ellen Johnson, ESRM- Mrs. Johnson informed the council that the owner of the Fairfax River train car, Mr. Johnny Bates, has requested an agreement be drawn up and signed between the museum and the Town stating the following; If the museum ever ceases to exist, the car will be turned over to and maintained by the town and; If the town ever acquires the car and does not want to maintain ownership, it will be given to a company of his choosing. The company will pay to come get the car, not the Town. Mr. Bates has set up a trust to help maintain the car.

Councilman Nicholson made a motion to move forward with drawing up a resolution stating as such. Seconded by Councilman Welch.

- a. Ayes- B. York, S. Welch, J. Welch, H. Nicholson, M. Layne, R. Taylor

Karon Eichelberger, 24255 Adelaide St.- Thanked the Town for continuing to work on getting utility connections for new businesses approved by VDH. Mrs. Eichelberger also noted that several of the buildings in the downtown area are out of compliance with the blight ordinance required by DHCD. She also noted the same regarding a home on Adelaide Street and will provide a street address to Clerk Lewis.

**Old Business:**

1. Updated Sewer Ordinance- Proposed ordinance #24-01: Councilman Nicholson made a motion to move forward with the ordinance drafted with the current flat rates. Seconded by Councilwoman Welch.
  - a. Ayes- B. York, S. Welch, J. Welch, H. Nicholson, M. Layne, R. Taylor

Councilman Layne made a motion to accept the above document and set a public hearing for March 11, 2024 at 6:30 p.m. Seconded by Councilman York.

- a. Ayes- B. York, S. Welch, J. Welch, H. Nicholson, M. Layne
- b. Abstain- R. Taylor

Councilman Layne made a motion to advertise the public hearing in the Eastern Shore News for two weeks. Seconded by Councilman York.

- a. Ayes- B. York, S. Welch, J. Welch, H. Nicholson, M. Layne
- b. Abstain- R. Taylor

2. Public Works Employee- Councilman Nicholson made a motion to advertise in the Eastern Shore News for four weeks for full-time and part-time employees for the public works department. Seconded by Councilman Welch.
  - a. Ayes- B. York, S. Welch, J. Welch, H. Nicholson, M. Layne, R. Taylor



3. Personnel Committee- Councilman Nicholson made a motion to appoint Councilman Brad York to the personnel committee. Seconded by Councilman Welch..
  - a. Ayes- S. Welch, J. Welch, H. Nicholson, B. York, M. Layne, R. Taylor
  
4. Town-Wide Yard Sale- Councilman Nicholson made a motion to hold a town-wide yard sale and advertise it in the Eastern Shore News on Saturday, April 27, 2024. Seconded by Councilman York.
  - a. Ayes- S. Welch, J. Welch, H. Nicholson, B. York, M. Layne, R. Taylor
  
5. Bathroom Repairs- Councilman York made a motion to accept the initial quote given by Lewis Construction for \$7,412.22 assuming the expected, more detailed scope of work provided by the end of week is satisfactory to all council members. Seconded by Councilwoman Welch.
  - a. Ayes- S. Welch, J. Welch, B. York
  - b. Nays- R. Taylor, M. Layne
  - c. Abstain- H. Nicholson
  
6. ARPA LE Technology Grant- Councilman Layne made a motion to approve a quote for a radar gun in the amount of \$2,342.75 from Kustom Signals, Inc. and a quote from Alarm Engineering to add three (3) cameras and a door sensor to the Railway Museum and also to add an additional fourth (4<sup>th</sup>) camera if there are funds remaining to do so. Seconded by Councilman Welch.
  - a. Ayes- S. Welch, J. Welch, H. Nicholson, B. York, M. Layne, R. Taylor
  
7. Resolution for Speed Limit Signs- A RESOLUTION FOR INSTALLATION OF DIGITAL SOLAR-POWERED SPEED LIMIT SIGNS:

Whereas, The Town of Parksley (Town), strives to ensure public safety is one of the most important aspects of the services provided to our citizens.

And, Whereas, the town has received grant funds for the purchase and installation of two (2) solar-powered digital speed limit signs (like the one attached).

Therefore, The Town is requesting permission to install these signs on the State Right of way at the following locations:

  1. Bennett Street  
This will be at the vacant lot directly across from 24376 Bennett Street. The property owner of 24376 Bennett Street owns the vacant lot and has agreed to the placement of the sign on the property. This sign will be facing east, monitoring traffic coming into town on Parksley Road.
  2. Cassatt Avenue (also known as Route 316)  
This will be on the east side of the road (the old railroad tracks side) in the area across from Callen Street. This sign will be facing north, monitoring traffic coming into Town from Hopeton Road.



Councilman Nihcolson made a motion to approve the resolution as read. Seconded by Councilman Layne.

- a. Ayes- S. Welch, J. Welch, H. Nicholson, B. York, M. Layne, R. Taylor
  
8. Advertise for LSLI Subcontractors: Councilman Nicholson made a motion to advertise for proposals from subcontractors to assist in completing the Lead Service Line Inventory, in the Eastern Shore News for two (2) weeks. Seconded by Councilman Layne.
  - a. Ayes- S. Welch, J. Welch, H. Nicholson, B. York, M. Layne, R. Taylor
  
9. Advertise for Wastewater Treatment Plant Upgrades: Councilman Layne made a motion to advertise for engineering bids to upgrade the wastewater treatment facility in the Eastern Shore for two (2) weeks. Seconded by Councilman Nicholson.
  - a. Ayes- S. Welch, J. Welch, H. Nicholson, B. York, M. Layne, R. Taylor
  
10. Memorial Day Celebration- Mayor Russell stated that Mr. and Mrs. Johnson, whom usually plan the memorial day celebration, are looking for someone else to take on the job. Volunteers are welcomed.

Department Reports:

Councilman Taylor- Nothing to report.

Councilman Welch- Nothing to report.

Councilwoman Welch- Nothing to report.

Councilman Nicholson- Councilman Nicholson made a motion we purchase three (3) twenty (20) foot storage containers for the maintenance yard from Norfolk, for \$5,411.45 (includes delivery). Seconded by Councilman Layne.

- a. Ayes- S. Welch, J. Welch, H. Nicholson, B. York, M. Layne, R. Taylor

Councilman York- Nothing to report.

Councilman Layne- Nothing to report.

Chief Greer- Chief Greer stated he would like to set the date to place flags for Memorial Day for Sunday, May 19<sup>th</sup>, 2024 at 3:00 starting at Parksley Cemetery. Chief Greer also stated the Christmas Toy Drive was a huge success and thanked everyone for their help.

Clerk Lewis- Clerk Lewis stated that Mr. Ron Wolfe, Eastern Shore Rail to Trails program has asked to a guest speaker at the March meeting. Clerk Lewis stated Mr. Adam James, Taylor Bank, would be coming to the March meeting. The March 11<sup>th</sup> regular council meeting will begin at 6:00 and immediately enter



executive session to meet with Mr. James regarding the current sewage loan the Town has with Taylor Bank. The meeting will be suspended at 6:30 pm to hold the public hearing for Proposed Ordinance 24-01. The regular meeting will resume at 7:00 pm.

Councilman Layne made a motion to adjourn the meeting at 8:22 pm. Seconded by Councilwoman Welch.

- a. Ayes- S. Welch, J. Welch, H. Nicholson, B. York, M. Layne, R. Taylor

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**X** *Frank Russell*

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Frank A Russell ii      03/11/2024  
Mayor

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**X** *Lauren Lewis*

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Lauren Lewis      03/11/2024  
Clerk