



Town Council: Ricky Taylor, Sam Welch, Jan Welch, Henry Nicholson, Brad York, Mark Layne

Mayor: Frank Russell II

Regular

May 13, 2024

Parksley Volunteer Fire Company

Available via Audio

Roll Call

Councilmembers: Henry Nicholson, Brad York, Richard Taylor, Sam Welch, Jan Welch, Mark Layne

Clerk Lauren Lewis

Absent: Police Chief B.K. Greer

Call to Order and Invocation

Mayor Russell called the meeting to order at 7:00 pm.

Councilman Welch leads the Lord's Prayer and Pledge of Allegiance.

Guests:

Jessica Bonniwell- Chief Quality Officer, Eastern Shore Rural Health- Mrs. Bonniwell would like to host a community health fair on Saturday, August 3, 2024. Mrs. Bonniwell plans on having approximately 20 vendors and will be looking for 75-100 participants. Activities will include health screenings, educations, and vendor interaction. Mrs. Bonniwell would like the Town to help promote the event on Facebook and WESR radio ads. It was requested that a spokesperson from the Town join Mrs. Bonniwell one day on WESR to discuss the event, as well.

Ellen Johnson- ESRM- Mrs. Johnson thanked everyone for their help with the wine and cheese membership fundraiser. The museum made a total of \$2,500 and gained 12 new members. Mrs. Johnson spoke about the Rail Trails Welcome to Parksley event on Friday, June 21, 2024. Approximately 600 people will attend beginning around 5 PM on Friday evening. Mrs. Johnson spoke about the annual

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ice cream social scheduled to be held on Saturday, June 29, 2024 and about a tea party planned for August.

Consideration and approval of the April 2024 meeting minutes:

Councilman York made a motion to accept the minutes as they were in printed form. Seconded by Councilwoman Welch.

- a. Ayes- R. Taylor, B. York, J. Welch, S. Welch, H. Nicholson, M. Layne

Consideration and approval of the April 2024 bills:

Councilman York made a motion to approve the April 2024 bills. Seconded by Councilman Layne.

- a. Ayes- R. Taylor, B. York, J. Welch, S. Welch, H. Nicholson, M. Layne

Old Business:

1. Proposed 2024-2025 Budget- Councilman Welch made a motion to advertise the budget and hold the public hearing on Monday, June 3, 2024 at 6:30 pm at the Parksley Volunteer Fire Company Banquet Hall. Seconded by Councilman York.
 - a. Ayes- R. Taylor, B. York, J. Welch, S. Welch, H. Nicholson, M. Layne

New Business:

1. Councilman Taylor made a motion to permit Mrs. Jessica Bonniwell to hold a Community Health Fair on Saturday, August 3, 2024. Seconded by Councilman Layne.
 - a. Ayes- R. Taylor, B. York, J. Welch, S. Welch, H. Nicholson, M. Layne
2. Councilman Nicholson made a motion that Mayor Russell be the spokesperson to attend the radio ad with Mrs. Bonniwell. Seconded by Councilman Layne.
 - a. Ayes- R. Taylor, B. York, J. Welch, S. Welch, H. Nicholson, M. Layne
3. Taylor Bank Loan- Councilman Taylor made a motion to select the 5/5 Commercial ARM loan option- 5 year CMT + 250 bps (currently 6.71%) Term: 5/5 Commercial ARM: you will pay this loan in 59 consecutive estimated monthly principal and interest payments of \$5,260.30. This payment is based on a 10 year amortization. Upon the 60th payment, the rate and payment will change to the then current market value of the 5 year Constant Maturing Treasure plus 250 bps. The signers for the loan documents are Mayor Frank A. Russell, II and Clerk Lauren A. Lewis. Seconded by Councilman York.
 - a. Ayes- R. Taylor, B. York, J. Welch, S. Welch, M. Layne
 - b. Nays- H. Nicholson (wasn't present for executive session when discussed).
4. ESS Contract- Councilman Taylor made a motion to sign and approve the contract presented by Environmental System Services dated April 23, 2024. Seconded by Councilman Nicholson.
 - a. Ayes- R. Taylor, B. York, J. Welch, S. Welch, M. Layne, H. Nicholson



Department & Council Reports:

Chief Greer- Clerk Lewis reminded everyone of the Memorial Day Flags for Vets event to be held Saturday May 18, 2024 beginning at Parksley Cemetery at 3 p.m.

Public Works- Councilman Nicholson- A water leak on Cooke Street was identified Friday and has been repaired as of this morning. Zoning Ordinance Violation door hangers were placed as needed last Wednesday. AKA Sorority has planted 2 tree's at the town park. The Town is in need of 15 more hanging plant baskets for the antique light poles. Councilman Taylor made a motion the Town purchase 15 hanging baskets with flowers from Hortco Garden Center. Seconded by Councilman Nicholson.

- a. Ayes- R. Taylor, H. Nicholson, J. Welch, S. Welch, M. Layne
- b. Nays- B. York

Clerk Lewis- Clerk Lewis reported there is a VA Zoning Official course, offered by VAZO, June 10-12 in Charlottesville, VA. Clerk Lewis stated the annual drinking water report will be mailed out to all residents by July 1, 2024. Clerk Lewis stated the annual ARPA-SLFRF report has been completed and submitted.

Councilman Layne made a motion to cover the costs of training, hotel, and mileage for employee Michael McCready and Councilman H. Nicholson to attend the VAZO training June 10-12, 2024, in Charlottesville. Seconded by Councilman York.

- a. Ayes- H. Nicholson, J. Welch, S. Welch, M. Layne, B. York
- b. Abstain- R. Taylor

R. Taylor- Nothing to report

S. Welch- Memorial Day Celebration Service will be held Monday, May 27, 2024 at 10 AM at the Pavillion.

J. Welch- Reported that she's still working on the library items.

H. Nicholson- Requested we go into executive session for personnel reasons.

B. York- Nothing to report.

Mayor Russell- Mayor Russell brought a proposal presented to him by Mr. Sam Sellers, who had acquired a quote from SealMaster/Virginia to redo the Pickleball Courts in the amount of \$3,962.26. Mayor Russell asked the council to consider the quote. Councilman Nicholson suggested the pickleball players should maintain the court if the Town is going to pay for repairs. Councilwoman Welch suggested that they fundraise to help pay for the project. The discussion was tabled. Mayor Russell will go back to Mr. Sellers with the councils thoughts.

Councilman Layne made a motion to enter executive session at 7:51 pm, for personnel reasons. Seconded by Councilman Nicholson.



- a. Ayes- H. Nicholson, R. Taylor, S. Welch, J. Welch, B. York, M. Layne

Councilman Layne made a motion to exit executive session and enter regular session at 8:04 p.m.

WHEREAS, the Parksley Town Council has convened an Executive Session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS Section 2.2-3711(A) of the code of Virginia requires a certification by this Town Council that such closed meeting was conducted in conformity with Virginia Law;

NOW, THEREFORE, BE IT RESOLVED, that the Parksley Town Council hereby certifies that to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the Executive Session to which this certification resolution applies, and only such public business matters as were identified in the motion convening the Executive Session were heard, discussed or considered by the Town Council.

Councilman York made a motion to re-enter regular session at 6:55 and certify the executive session in accordance with Section 2.2-3711(A) of the VA Code. Seconded by Councilman Layne. No action was taken.

- a. Ayes- R. Taylor, B. York, S. Welch, J. Welch, H. Nicholson, M. Layne

Councilman York made a motion to approve Finn Bull, public works employee, becoming a full-time employee, effective immediately. Seconded by Councilman Layne.

- a. Ayes- R. Taylor, S. Welch, J. Welch, H. Nicholson, B. York, M. Layne

Councilman Layne made a motion to adjourn the regular meeting at 8:07 p.m. Seconded by Councilman Welch.

- a. Ayes- R. Taylor, S. Welch, J. Welch, H. Nicholson, B. York, M. Layne

X *Frank A Russell, ii*

Frank A Russell ii
Mayor

06/10/2024

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X *Lauren Lewis*

Lauren Lewis
Clerk

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