



Town Council: Ricky Taylor, Sam Welch, Jan Welch, Henry Nicholson, Brad York, Mark Layne

Mayor: Frank Russell II

Regular

November 14, 2023, at 7:00 p.m.

Parksley Volunteer Fire Company

Available via Audio

Roll Call

Councilmembers: Jan Welch, Sam Welch, Mark Layne, Henry Nicholson, Brad York

Clerk Lauren Lewis, Chief B.K. Greer

Absent- Richard Taylor

Call to Order and Invocation

Mayor Russell called the meeting to order at 7:00 pm.

Councilman Welch leads the Lord's Prayer and Pledge of Allegiance.

Councilman Layne made a motion to enter executive session at 7:00 for financial reasons and asked Clerk Lewis, Mr. Dirk Lynch of MSA and Mr. Dan Harshbarger to remain for the session. Seconded by Councilwoman Welch.

- a. Ayes- B. York, S. Welch, J. Welch, H. Nicholson, M. Layne
- b. Absent- R. Taylor

WHEREAS, the Parksley Town Council has convened an Executive Session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS Section 2.2-3711(A) of the code of Virginia requires a certification by this Town Council that such closed meeting was conducted in conformity with Virginia Law;

Shorely Unexpected!



NOW, THEREFORE, BE IT RESOLVED, that the Parksley Town Council hereby certifies that to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the Executive Session to which this certification resolution applies, and only such public business matters as were identified in the motion convening the Executive Session were heard, discussed or considered by the Town Council.

Councilman Layne made a motion to re-enter regular session at 7:20 and certify the executive session in according with Section 2.2-3711(A) of the VA Code. Seconded by Councilman York. No action was taken.

- a. Ayes- B. York, S. Welch, J. Welch, H. Nicholson, M. Layne
- b. Absent- R. Taylor

Consideration and approval of October 2023 meeting minutes:

Councilman Nicholson made a motion to accept the minutes as they were in printed form. Seconded by Councilman Welch.

- a. Ayes- B. York, S. Welch, J. Welch, H. Nicholson, M. Layne
- b. Absent- R. Taylor

Consideration and approval of the October 2023 bills:

Councilman Nicholson made a motion to approve the October 2023 bills. Seconded by Councilman York.

- a. Ayes- B. York, S. Welch, J. Welch, H. Nicholson, M. Layne
- b. Absent- R. Taylor

Guests:

Ellen Johnson, ESRM- Mrs. Johnson reminded everyone of the Stuff the Caboose Toy Drive. She asked for volunteers to help with the free Thanksgiving Dinner and the Old Fashioned Christmas Event. She stated the Museum has over 1,000 visitors this year.

Daniel Hagan, Hagan Industries- Never Leave a Veteran Behind Program- Mr. Hagan presented his proposal to the Town to convert the building known as 'the shirt factory' into a veteran housing development. Mr. Hagan has an architectural firm assisting him in the process of purchasing and redeveloping the property. He asked the Town Council if they'd offer a letter of support.

Councilman Layne made a motion to write a letter of support for Mr. Hagan's program. Seconded by Councilman York.



- a. Ayes- B. York, S. Welch, J. Welch, H. Nicholson, M. Layne
- b. Absent- R. Taylor

Council Discussion: New Business

- 1. Fiscal Year 2022 Audit, prepared by Larry Mercado, CPA- Councilman Nicholson made a motion to formally accept the audit as presented. Seconded by Councilman Layne.
 - a. Ayes- H. Nicholson, M. Layne, J. Welch, S. Welch
 - b. Absent- R. Taylor
 - c. Abstain- B. York
- 2. Repeal Ordinance 23-01: Ordinance Governing the Use of Mobile Food Units. Councilman Welch made a motion to repeal ordinance 23-01. Seconded by Councilman York. The ordinance was repealed.
 - a. Ayes- J. Welch, S. Welch, B. York
 - b. Nays- H. Nicholson
 - c. Abstain- M. Layne
 - d. Absent- R. Taylor

Police Dept- Nothing to report.

Public Works- Nothing to report.

R. Taylor- Absent

S. Welch – Councilman Welch proposed that after the December 11th Town Council meeting, a community dinner will be held at Off the Rails.

J. Welch- Nothing to report.

H. Nicholson- Councilman Nicholson stated the water line repair on Bennett Street is complete and that the all of the limb/debris chipping is caught up.

B. York- Nothing to report.

M. Layne- Nothing to report.

Mayor's Report- Mayor Russell thanked PVFC for their participation in the Trunk-or-Treat event and continued support of the Town. He thanked Council members R. Taylor, J. Welch and S. Welch for their donations to the event, as well. Mayor Russell read a letter from American Legion Post #100 dated November 8, 2023 which stated;

“ Town of Parksley, Our Post would like to thank the Town of Parksley for supporting our organization as we serve Veterans and the surrounding community. We would also like to thank you for your generous



support of the newly formed American Legion Riders Chapter, which we are sponsoring. As a non-profit organization, it is important to have support like yours to help us service in such things as; Veterans in need, the High School Boys State program, Community Events and Veteran Funeral Services. We look forward to our continued partnership. For God and Country, Steven E. Annis, Adjutant, Post 100.”

Mayor Russell also read aloud a card received from the American Legion Riders, which stated;

“Town of Parksley, We wanted to send a sincere note to thank you for being part of our induction ceremony, for all of your support and for your generous donation to help us get started. Thank you and God Bless, Jen L. Hope, ALR Director, Post 100”

Clerk Lewis- Clerk Lewis notified the Council that due to the length of time it takes to convert the tax bills into Southern Software’s program, personal property bills would not be ready to print until November 20th. Clerk Lewis asked the Council if it would be okay to extend the due date for taxes from 12/5/23 to 12/15/23.

Councilwoman Welch made a motion to extend the tax due date to December 15, 2023. Seconded by Councilman York.

- a. Ayes- S. Welch, J. Welch. H. Nicholson, B. York, M. Layne
- b. Absent- R. Taylor

Councilman Layne made a motion to adjourn the meeting at 7:49. Seconded by Councilwoman Welch.

- a. Ayes- S. Welch, J. Welch, H. Nicholson, B. York, M. Layne
- b. Absent- R. Taylor

X *Frank A Russell, ii*

Frank A Russell ii 12/11/2023
Mayor

X *Lauren Lewis*

Lauren Lewis 12/11/2023
Clerk