



***Town Council:** Ricky Taylor, Sam Welch, Jan Welch, R. Wayne Marshall, Jr., Brad York, Mark Layne*

***Mayor:** Frank Russell II*

Regular Meeting

October 13, 2025

Parksley Volunteer Fire Company – Banquet Hall

Available via Audio

Roll Call

Council members present: Richard Taylor, Jan Welch, Sam Welch, Brad York, Mark Layne

Absent: R.W. Marshall, Jr.

Michael McCready, Public works

Lauren Lewis – Clerk

Mayor Frank A. Russell II presiding

Call to Order and Invocation

Mayor Russell called the meeting to order at 7:00 PM.

Councilman Welch read from Micah 6:8.

Vice Mayor Welch led the Pledge of Allegiance.

Approval of Minutes

Councilman Layne made a motion to approve the minutes from the September 8, 2025, regular meeting. Seconded by Councilman York.

Ayes: R. Taylor, J. Welch, S. Welch, B. York, M. Layne

Absent: R.W. Marshall, Jr.

Approval of September 2025 Bills

Councilman Welch made a motion to approve payment of the September 2025 bills.

Seconded by Councilman Layne.

Ayes: R. Taylor, J. Welch, S. Welch, B. York, M. Layne

Absent: R.W. Marshall, Jr.

Guests and Presentations

Ms. Ellen Johnson – Thanksgiving Dinner & Old-Fashioned Christmas

Ms. Johnson provided updates on the upcoming community Thanksgiving Dinner and Old-Fashioned Christmas.

- Donations are being accepted for turkeys, green beans, and other food items.



- Ricky will serve as Santa Claus.
- Donations are also needed for cookies, hot chocolate, popcorn, and white elephant gifts.
- Ellen purchased 200 coloring books, crayons, and candy canes for children attending.
- The event is scheduled for Saturday, December 13, 2025, from 4:30–7:00 PM.
- A brass band will perform, and a mini-carnival will be held at the golf course.
- The Parksley Museum is approximately \$1,200 under in visitors this year.

She also noted that the fountain near the station has been installed, and additional donations for benches are welcome.

Friends of Play – Scout House and Community Projects- Becky Bell

Representatives from Friends of Play requested that the management of the Old Scout House be officially turned over to the Town and the Friends of Play organization.

- Becky Bell has applied for a Lowe’s Community Grant to assist with repairs.
- Friends of Play would also like to operate a concession stand during hockey games, using electricity and limited storage in the Scout House.
- Plans are underway to bring back “Parksley Fest” on the first Saturday in June 2026, pending confirmation from carnival vendors. Mrs. Bell was informed the council would need to have more discussion before giving keys to be used freely for the building.

Water System Upgrade Presentation

Mr. Dirk Lynch (MSA) and Mr. Ryan Lucey (Southern Corrosion) presented information regarding proposed upgrades and long-term maintenance options for the Town’s water tower.

- Overview of Southern Corrosion’s maintenance program and cost structure.
- Proposed long-term maintenance contract of 11 years at approximately \$61,000 annually, with CPI adjustment.
- One-time rehabilitation cost estimate of \$455,400 with safety modifications.
- Discussion of funding options, timelines, and permitting requirements.
- Recommendation to explore adding a hydro-pneumatic tank for system redundancy.
- Council agreed to review the proposal further and discuss potential funding sources.

Old Business

Update on Flower Plantings- Clerk Lewis

Clerk Lewis presented an estimate from Floral Express totaling \$1,910 for replanting flower baskets, beds, and planters, including cleaning, fresh plantings, and a mix of annuals and perennials. Council agreed to proceed with the replanting.



New Business

Public Works Personnel Recommendations- Personnel Committee

Council considered recommendations to hire:

- Stephen Decker – part-time position, effective November 1, 2025 (may start sooner if available)
- Robbie Washington – up to 20 hours per week, as needed, effective November 1, 2025

Councilman York made a motion to approve both hires. Seconded by Councilwoman Welch. Motion passed unanimously.

Reports

Mayor's Report

Mayor Russell thanked all volunteers and Friends of Play for their continued service to the community and upcoming event planning efforts. The library requested that letters be sent to local merchants and employees asking them not to park along the alley side of the library lot due to liability concerns. Council agreed that letters will be sent to address the issue.

- The December Town Council meeting will include a Christmas dinner catered by Off the Rails and will begin at 6:00 PM.

Police Report

Chief Greer's report was read aloud by Councilman York and is on file in the town office.

Public Works

Staff continue to manage the pump house manually every 10–11 hours, which remains more cost-effective than using pump and haul service.

Clerk's Report

- Emily has returned to work in the office.
- Clerk Lewis and Courtney were commended for maintaining operations during staff turnover.
- The Wastewater Treatment Plant rehabilitation application is complete and will be submitted to the Virginia Department of Health for a 60-day review.
- Additional part-time help is expected to begin in November.

Parksley Volunteer Fire Company- read aloud by Clerk Lewis

Mr. Fussell reported 167 ambulance calls and 28 fire-related calls in September.



Adjournment

Councilman Layne made a motion to adjourn at 8:12 PM. Seconded by Councilman York. Motion passed unanimously.

The meeting was adjourned.

Frank A. Russell, ii

X

Frank A. Russell II, Mayor

11/10/2025

Lauren Lewis

X

Lauren Lewis, Clerk

11/10/2025