



Town Council: Ricky Taylor, Sam Welch, Jan Welch, Henry Nicholson, Brad York, Mark Layne

Mayor: Frank Russell II

The Regular Parksley Town Council Meeting

March 13, 2023, at 7:00 p.m.

Parksley Volunteer Fire Company

Available via Zoom/Audio Recording

Roll Call

Councilmembers: Ricky Taylor, Brad York, Henry Nicholson, Jan Welch, Sam Welch

Absent: Mark Layne

Clerk Lauren Lewis

Call to Order and Invocation

Mayor Russell called the meeting to order at 7:02 pm.

Councilman Welch leads the Lord's Prayer and Pledge of Allegiance.

Consideration and approval of February 2023 meeting minutes:

Councilman Nicholson made a motion to accept the minutes as they were in printed form. Seconded by Councilman Taylor.

- a. Ayes- R. Taylor, B. York, H. Nicholson, J. Welch, S. Welch
- b. Absent- Mark Layne

Consideration and approval of the March 2023 bills:

Councilman Taylor made a motion to approve the March 2023 bills. Seconded by Councilman York.

- a. Ayes- R. Taylor, B. York, H. Nicholson, J. Welch, S. Welch
- b. Absent- Mark Layne

Shorely Unexpected!



Guests:

4/10/2023

E. Johnson- ESRM- Mrs. Johnson announced the ESRM will be holding its annual Easter Egg Hunt on Saturday, April 8th at 10 AM. Mrs. Johnson asked the Town if it would be permissible for the ESRM to install a private septic tank on the property where the railway cars are located, with the expectation of renting rail cars for overnight stays. She also asked if the Town would allow them to tap into the town water source. The Council advised Mrs. Johnson to speak with VDH and first see if it's even possible to install a septic tank in that location and report back to them. They're in agreeance with allowing her to tap into the town water.

Ray Justis- 24300 Pine St.- Mr. Justis asked if the council was intending on replacing the remaining wood fencing alongside the Farmer's Market. He also inquired as to whether the Town had intentions of cleaning and/or repainting the water tower.

M. Simpson- 18391 Browne Ave.- Mrs. Simpson thanked the Town for replacing the fence at the maintenance yard along her property line. She stated it had not been cleaned up in at least 25 years and that it looks great.

Council Discussion: Old Business

1. Downtown Revitalization Project- Clerk Lewis provided an update on the project. According to Ms. Anne Doyle with A-NPDC, there is \$149,000 left in the budget. DHCD is considering several ways to best utilize the money, including; demolishing the vacant building next to El Sol Restaurant (owned by the Parks') on Bennett St., installing permanent above-ground planters along Dunne Ave., and updating/installing lighting. They do not feel putting a cover on the stage is necessary.
2. Air BnB Update – Councilman Nicholson made a motion to amend the current Transient Occupancy Tax Ordinance to include; \$500 yearly permit fee, a biannual inspection, and that the owner's water/trash bill and all tax bills must be current. Seconded by Councilman Welch.
 - a. Ayes- R. Taylor, H. Nicholson, B. York, J. Welch, S. Welch
 - b. Absent- M. Layne

Councilman Nicholson made a motion that any property owner operating an Air BnB without a proper permit will be required to pay all court fees and costs. Seconded by Councilman York. Councilman Nicholson amended his motion to include a \$2,500 fine. Seconded by Councilman York.

- a. Ayes- R. Taylor, H. Nicholson, B. York, J. Welch, S. Welch
- b. Absent- M. Layne



4/10/2023

3. GIS Water Meter Installation Update- Councilman Nicholson stated that following the April meter readings on the 20th, Consolidated Pipe Inc. will begin the installation process. The process will take approximately one month to complete. Letters will be sent out to residents in advance with information on the process. The installers will also knock on residents' doors the day they come to your property to let you know they're there and will also leave a door hanger to inform you it's complete. It is likely the May readings will be averaged.

Council Discussion: New Business

1. Meter Box Accessories- Councilman York made a motion to allocate \$25,000 of the ARPA funds to purchase meter boxes and lids. Seconded by Councilman Nicholson.
 - a. Ayes- R. Taylor, B. York, H. Nicholson, J. Welch, S. Welch
 - b. Absent- M. Layne
2. Sewer Use Agreement Review- The Council agreed to discuss this agreement at the upcoming work session.
3. DCJS Grant- ARPA Technology & Equipment- \$10,000- The council discussed possible uses for this grant, including; digital speed limit signs, speed limit cameras, and a laptop for the police department. Councilman Nicholson made a motion to purchase a laptop with these funds for the police department. Seconded by Councilman York. Councilman Nicholson then withdrew his motion until a quote is provided for a laptop.
4. Parksley Town Council Code of Ethics- The council asked the "penalty clause" be amended to state: Failure to faithfully comply with the principles outlined in the adopted Code of Ethics could subject the offending town council member to being publicly censured or removed from office by unanimous vote. Members being considered for censure or removal may not vote. Councilman Nicholson made a motion to adopt the Code of Ethics. Seconded by Councilman York.
 - a. Ayes- H. Nicholson, B. York, J. Welch
 - b. Nays- S. Welch
 - c. Abstain- R. Taylor
 - d. Absent- M. Layne
5. Resolutions- Two resolutions were read aloud to the Town Council by Councilman Taylor.
 - a. Resolution for the Supervision of Town Employees- Councilman Taylor made a motion to adopt the resolution. Seconded by Councilman York.
 - i. Ayes- H. Nicholson, B. York, R. Taylor, J. Welch, S. Welch
 - ii. Absent- M. Layne



- b. Resolutions that a Public Hearing may not be set until the reason for the public hearing is in writing and available to the public for at least two (2) weeks prior to the public hearing. Councilman Taylor made a motion to adopt the resolution. Seconded by Councilman York.
 - i. Ayes- H. Nicholson, B. York, R. Taylor, J. Welch, S. Welch
 - ii. Absent- M. Layne
- 6. Public Hearing Date- Sewage Grant- The Council agreed to discuss this at the upcoming work session.

Department & Council Reports:

Police Dept- Presented by R. Taylor for Chief B.K. Greer- Chief Greer will be placing flags at the cemeteries for Memorial Day on Sunday, May 21st from 3 until. The Eastern Shore Cruisers Car Club will be holding a car show in the Town parking lot on April 8th.

R. Taylor- Councilman Taylor made a motion to use the remaining funds in the Sewage Reserve account at Taylor Bank to make additional payments on the sewage loan *if allowable*. Seconded by Councilman Welch.

Ayes- H. Nicholson, R. Taylor, B. York, J. Welch, S. Welch, R. Taylor

Absent- M. Layne

S. Welch- Nothing to report.

J. Welch- Councilwoman Welch stated that Northern Accomack Community Cats will be receiving some of the proceeds from Bingo. She also stated the Neuter Scooter will be in town on 3/27 & 3/28.

H. Nicholson- Councilman Nicholson stated he has received a quote from Jose Morales to paint the gables and replace the wood lattice with vinyl lattice on the Farmer's Market in the amount of \$1,500. Councilman Nicholson made a motion to accept the quote from Morale's Painting. Seconded by Councilman Taylor.

Ayes- H. Nicholson, R. Taylor, B. York, J. Welch, S. Welch, R. Taylor

Absent- M. Layne

-Councilman Nicholson made a motion to add Finn Bull, Chris Carey, and Bernard Jarvis to the payroll as part-time, as-needed, employees. Seconded by Councilman York.

Ayes- H. Nicholson, R. Taylor, B. York, J. Welch, S. Welch, R. Taylor



Absent- M. Layne

B. York- Councilman York requested Clerk Lewis update the Code Violation sheet she had provided as an example from the Town of Crisfield to reflect the Town of Parksley's zoning ordinances. Councilman York made a motion to accept the proposal by Utility Service Co. to have the water tower inspected and cleaned. Seconded by Councilwoman Welch.

Ayes- H. Nicholson, R. Taylor, B. York, J. Welch, S. Welch, R. Taylor

Absent- M. Layne

M. Layne- Absent

Mayor's Report- Mayor Russell appointed Councilman Henry Nicholson as the supervisor of the Public Works Department.

Clerk Lewis- Nothing to report.

Councilman Welch made a motion to allow Clerk Lewis to stay for the executive session. Seconded by Councilman Nicholson.

Ayes- H. Nicholson, R. Taylor, B. York, J. Welch, S. Welch, R. Taylor

Absent- M. Layne

Councilman Taylor made a motion to enter executive session for personnel reasons. Seconded by Councilman Nicholson.

Ayes- H. Nicholson, R. Taylor, B. York, J. Welch, S. Welch, R. Taylor

Absent- M. Layne

Councilman Taylor made a motion to exit the executive session and reconvene the regular session. Seconded by Councilman Nicholson.

WHEREAS, the Parksley Town Council has convened an Executive Session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711(A) of the code of Virginia requires a certification by this Town Council that such closed meeting was conducted in conformity with Virginia Law;



NOW, THEREFORE, BE IT RESOLVED, that the Parksley Town Council hereby certifies that to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the Executive Session to which this certification resolution applies, and only such public business matters as were identified in the motion convening the Executive Session were heard, discussed or considered by the Town Council.

Ayes- H. Nicholson, R. Taylor, B. York, J. Welch, S. Welch, R. Taylor

Absent- M. Layne

Councilman Taylor made a motion to increase the hourly wage for public works employee Percy Smith to \$20, to hire Mike McCready and Donald Taylor at the rate of \$15 per hour for the public works department, and to provide an 8-week paid maternity leave to full-time employee's who qualify. Seconded by Councilman Nicholson.

Ayes- H. Nicholson, R. Taylor, J. Welch, S. Welch, R. Taylor

Abstain- B. York

Absent- M. Layne

Councilman Taylor made a motion to adjourn the meeting at 9:51 pm. Seconded by Councilwoman Welch.

Ayes- H. Nicholson, R. Taylor, B. York, J. Welch, S. Welch, R. Taylor

Absent- M. Layne

X *Frank A Russell, ii*

4/10/2023

Frank A Russell ii
Mayor

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18444 Dunne Ave | Parksley, Virginia 23421

X *Lauren Lewis*

4/10/2023

Lauren Lewis
Clerk

Shorely Unexpected!
